



# RENTAL REGISTRATION

## FRANKLIN COUNTY AUDITOR

Consumer Services Division  
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Columbus, OH 43215  
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## RENTAL REGISTRATION

State law requires residential rental property be registered with the County Auditor. A residential rental property is defined as a property that is leased in exchange for money, goods, or services, or that is otherwise rented for residential uses.

**If the residential rental property is owned by a business entity, one of the following must file the registration:**

- A trustee in the case of a business trust;
- An executor or administrator, in the case of an estate;
- A general partner, in the case of a partnership or limited partnership;
- A member, manager, or officer, in the case of a limited liability company;
- An officer, in the case of a corporation; or
- A member, manager, or officer, in the case of any other business entity

**The information required:**

- Name, address, and phone number of the owner or contact agent;
- Street address and parcel number of the residential rental property;
- Owners of residential rental property who reside outside of the State of Ohio shall designate an individual who resides in the state to serve as the owner's agent;
- Owners who designate an agent shall file the name, address, and phone number of the agent; and
- Owners shall update the information within 60 days after they are notified by receiving a tax bill, a property transfer, or after any changes in the information occurs.

If the residential property is neither your primary residence nor a residential rental property, you must complete the Rental Registration Exception Form and submit it to our office.

Failure to comply is considered a violation and subject to a \$150 fine for each property per tax year.

**Please contact our office if you have any questions  
at (614) 525-HOME, or email  
[AuditorStinziano@franklincountyohio.gov](mailto:AuditorStinziano@franklincountyohio.gov).**